Requesting A Book from the Library

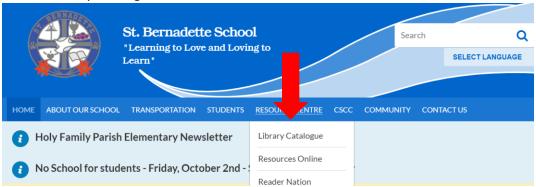
1. Go to St. Bernadette School Website.



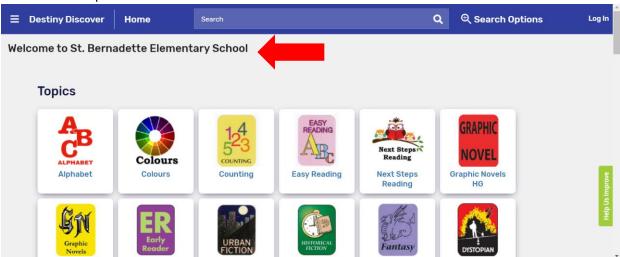
2. Along the top menu, hover over the Resource Centre menu.



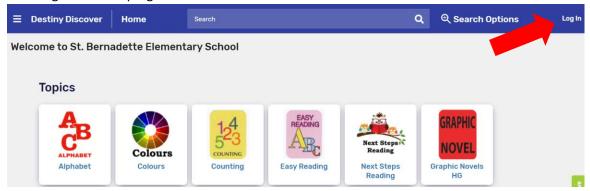
3. Click on Library Catalogue.



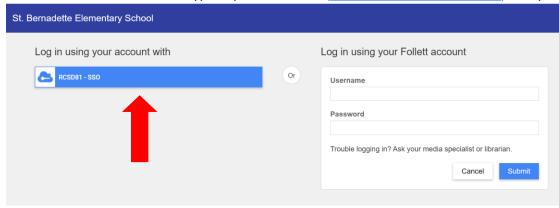
4. You will be connected to Destiny for the St. Bernadette Library. You should see St. Bernadette School at the top left of the screen.



5. Click Log In in the top right corner.



6. Click on the blue bar and then type in your username (firstname.lastname@rcsd.ca) and password.



7. You can browse by:

Topics (genre)

Recently Added books to our library

Popular Titles based on how many times a book has been signed out.

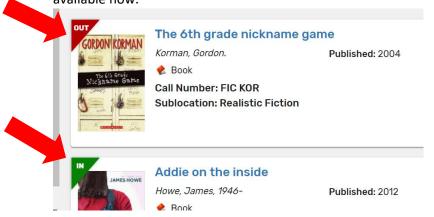
8. Here is an example of a search in the genre, Realistic Fiction. Click on the Topic (genre).



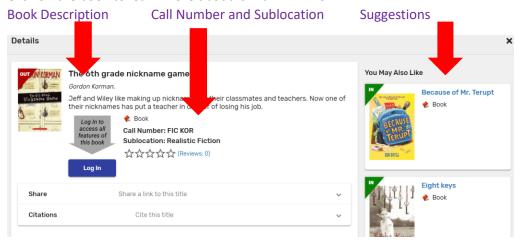
9. The screen opens to books listed under the Realistic Fiction Genre. You can scroll and search or add a filter to help reduce the number of books to look at.



10. When searching, be aware if a book is "IN" or "OUT". IN means you can request the book, Out means it isn't available now.



11. Click on the book to learn more about it with DETAILS.



12. To Request a book – Press the HOLD button

To Save a book for later (because it is OUT) – Press the Favorite button



13. Your holds and Favorites are here!

